



## Course Booking Confirmation Form

Please fax this form to us on **020 7242 4594**.

Alternatively the document may be completed, scanned and emailed to us at [hcourseadvisors@ptclondon.co.uk](mailto:hcourseadvisors@ptclondon.co.uk)

Completion of this form will be taken by Holborn Training Ltd as confirmation of booking. Please check all prices with us first and ensure the form is signed or emailed to us by a person authorised to make such purchases.

<b>Contact Name</b>	
<b>Company Name</b>	
<b>Address</b>	
<b>Contact Phone no</b>	
<b>Email</b>	

I confirm that the company will cover the cost of the training schedule detailed overleaf and by signing below confirm my authority to agree to purchases of this nature. All invoices must be paid within 14 days or before training commences, whichever is the sooner.

<b>NAME</b>	
<b>SIGNED</b>	
<b>POSITION</b>	
<b>DATE</b>	

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